



2.5.3. FASM Gallery Exhibit Agreement

Conditions for Exhibiting in the Gallery

The Exhibitor...

- must be a FASM member in good standing;
- will exhibit for a period of 2 months at a time;
- will hang 2-D artwork on 2 wall panels, each 8' x 4' (or its equivalent); each piece must be ready to hang and must be in gallery-quality condition;
- will submit an Artwork Inventory, complete with title, size, medium, and price of each piece (you can download a form from the FASM at the Mall Gallery website page);
- must label each piece with the following information: name of artist, phone# and/or email address, and artwork title;
- will pay a deposit of \$40.00 at the start of each 2-month exhibition period; at the end, the Exhibitor will receive a partial or full remittance according to a rate of \$10/shift that he/she will complete during the exhibition period;
- will agree to have all sales go through FASM at the Mall Gallery;
- will release a commission of 20% of the selling price of any artwork sold in the Gallery (before fees) which is over \$10/per piece, to FASM at the Mall Gallery.

The Exhibitor is welcome...

- to sell gift items, such as greeting cards, small prints, published materials, etc.;
- to provide business cards and other promotional print material to have on display in the Gallery;
- to post a biography with the display;
- to exchange artwork throughout the 2-month period, as long as a revised Artwork Inventory sheet reflecting these changes is submitted at the same time;
- to help organize and participate in events in the Gallery;
- to promote the exhibition and the Gallery via social media and the internet.

General Conditions

- Management has the right to reject any artwork as it might be deemed offensive to FASM, visitors, Mall management, or in accordance with the quality level of the Gallery;
- All sales must go through the Gallery;
- All artwork will have FASM at the Mall Gallery art labels;
- All members are welcome to apply, but during busier periods, might be placed on a waiting list;
- 3-D and artisanal artwork (ex. pottery, jewellery, felting, stuffed animals, etc.) will be subjected to a separate contract.



2.5.3. FASM Gallery Exhibit Agreement (cont'd)

Agreement for Two-Dimensional Artwork Exhibitions

Only members (in good standing) of The Fine Arts Society of Milton (FASM) are eligible to exhibit at FASM at the Mall Gallery. Please print clearly.

Exhibitor's Name: _____ Phone: _____

Email Address: _____

Registration *(initials required)*

_____ The Exhibitor agrees to hang artwork in the designated area from _____ to _____.

_____ The Exhibitor has provided a complete Artwork Inventory sheet that corresponds with the current exhibit.

_____ The Exhibitor has paid a \$40.00 deposit (_____ cash / _____ cheque), and has agreed to receive a full or partial remittance of this deposit at the end of the exhibition period if and only if he/she sits up to 5 shifts, according to a remittance rate of \$8.00/shift during the exhibition period.

Sales Payment Agreement *(initials required)*

_____ The Exhibitor agrees to pay 20% of the sale price, as listed in the Artwork Inventory for the current exhibition, before any charges are applied, and only on pieces over \$10.00 each.

_____ The Exhibitor agrees to allow FASM to accept credit card transactions, realizing there is a fee of 2.65% per transaction, and is prepared to pay for these charges.

Liability Release *(initials required)*

_____ **The Fine Arts Society of Milton (including FASM at the Mall Gallery) will not be liable for refunds or any other liabilities whatsoever befalling an exhibitor (e.g. loss or damage to merchandise).**

Signature _____ Date: _____

Please bring your payment with a complete Artwork Inventory and this signed form when you deliver your artwork.